



# Tax Preparer Certificate



## ACADEMIC MAP

This program is not designed to transfer. 2017-2019



FIRST SEMESTER		Notes	Credits	MC
<input type="checkbox"/>	ACCT1010 Principles of Accounting I		3	
<input type="checkbox"/>	INFS1010 Computer Applications		3	
<input type="checkbox"/>	ACCT2331 Tax Accounting	Spring-Evening Prereq: ACCT1010	3	
<input type="checkbox"/>				
<input type="checkbox"/>				

**2** SEMESTER CREDITS 9

SECOND SEMESTER		Notes	Credits	MC
<input type="checkbox"/>	ACCT1371 Accounting Spreadsheets I	Fall-Evening Prereq: INFS1010	3	
<input type="checkbox"/>	ACCT2332 Topics in Taxation	Fall-Evening	3	
<input type="checkbox"/>	ACCT1020 Principles of Accounting II	Prereq: ACCT1010	3	
<input type="checkbox"/>	ACCT2301 Payroll Accounting	Fall-Evening Prereq: ACCT1010	3	
<input type="checkbox"/>				

To stay on track, these courses must be taken in order. **SEMESTER CREDITS 12**  
**PROGRAM CREDITS 21**



### Milestone Courses

Based on prior students' experience, students who do well in these courses are more likely to graduate on time in this program.

- ACCT1010 Principles of Acct I
- ACCT1020 Principles of Acct II

### General Advising Notes

The Tax Preparer Technical Certificate is designed to prepare students to take the new IRS required Tax Preparer Exam and to enhance their ability to find jobs in payroll and tax preparation.

### Helpful Hints

Apply these courses toward the AAS Accounting degree.

### Contact Information

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For full catalog:  
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