

# Helpful Addresses

## ACT

P.O. Box 451  
Iowa City, IA 52243  
www.act.com  
(301) 337-1313

## SAT

College Board ATP  
P.O. Box 592  
Princeton, NY 08541  
www.collegeboard.com  
(609) 771-7600

## Advanced Placement

Southern Regional Office  
100 Crescent Centre Parkway  
Suite #340  
Tucker, GA 30084-7039  
www.collegeboard.org/ap/students/index.html

## Free Application for Federal Student Aid (FAFSA)

www.fafsa.ed.gov  
1 (800) 801-0576

**D**id you know that a high-paying career may be what you want but a high school diploma may not get it for you?

You probably need a college degree or specialized skill!

## Southwest Can Help!

Call us today for information on getting ready for college:

### Southwest Tennessee Community College

P.O. Box 780  
Memphis, TN 38101-0780  
(901) 333-5000  
1-877-717-7822 (out-of-state)  
www.southwest.tn.edu

### Admissions, Records & Recruitment

(901) 333-5924

### Financial Aid

(901) 333-4184 • (901) 333-5960

### Advising, Counseling, & Articulation

(901) 333-4594 • (901) 333-5122

*Southwest Tennessee Community College, a Tennessee Board of Regents institution,  
is an affirmative action/equal opportunity college.  
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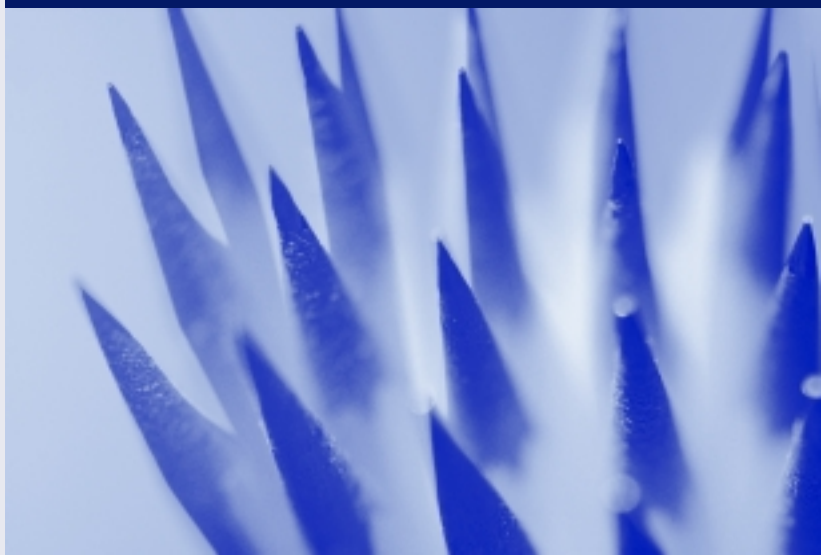


**LOST?  
NEED DIRECTIONS?  
SOUTHWEST CAN HELP!**

*Brought to you by*

# SOUTHWEST

## TENNESSEE COMMUNITY COLLEGE



Choosing a career or college path is not always one of the easiest things to do when you start high school. You may, or may not, know what you want to do as a career. Fortunately, your high school years provide you with the opportunity to experiment. They also provide you with the opportunity to figure out what you are good at and what you want to do.

Southwest hopes that this College Checklist will help you during your four years in high school. Just remember that when you get through with high school, Southwest offers degrees and technical certificates geared towards career-specific goals, and provide two-year degrees that transfer to baccalaureate programs. Southwest wants to be of assistance to you in the future, so give us a call for more information at (901) 333-5000.

## WHERE TO START...

### Freshman Year:

- Meet with your guidance counselor to choose a career or college track and build a high school plan.
- Consider taking honors classes to build your level of achievement.
- Begin preparing for college entrance exams and any career focus testing that will help you determine your professional goal.
- Start focusing on the importance of your high school GPA. A high GPA will open doors to the college of your choice as well as scholarships.
- At the end of the year, meet with your guidance counselor and review your plan. Do you still have the same goals? You may want to revise your plan before your sophomore year.
- Check out summer classes, internships or jobs that will build experience.
- Start keeping a portfolio of all your activities: academics, athletics and community service are all important!

## THE NEXT STEP...

### Sophomore Year:

- Begin thinking about your level of responsibility and independence. How well do you manage your time? How are your attendance, grades and accountability towards your community? Are you saving for your college future or are your parents going to help you with college expenses? Will you be applying for financial aid?
- Take the pre-ACT Test to determine your academic weaknesses and what you need to improve before taking the ACT next year.
- Become involved in school or community-based extracurricular (before or after school) activities that interest you and/or enable you to explore career interests. Commit yourself to an extracurricular activity or a job.
- Start a portfolio of accomplishments.
- Again, review your plan and determine if it needs to be updated.
- Check out summer classes or jobs that will help you build experience.

## MOVING AHEAD...

### Junior Year:

- Continue to take challenging courses.
- If you have the opportunity, attend an ACT Preparation class.
- Take the Preliminary Scholastic Assessment Test (PSAT). This will increase your possibilities to receive scholarships.
- Meet with your guidance counselor to review your plan before Senior Year and request a list of the most appropriate colleges for your area of interest.
- Start investigating the different colleges through the Internet, requesting information by mail and attending college fairs.
- Take the ACT Exam.
- Start meeting with teachers to discuss letters of recommendation to the colleges of your choice.
- Continue to focus on good attendance, a high GPA, responsibilities and extracurricular activities.
- Continue to take summer classes, internships, or jobs that will build experience.
- Create a resume of your employment and educational experiences.

## BUILDING SUCCESSFUL RELATIONSHIPS...

### Senior Year:

- Continue to take challenging courses.
- Continue to strive for a high GPA. This is your last opportunity to reach your goal prior to college. Your GPA is VERY important!
- Take the ACT exam in the Fall if you have not already taken it.
- Start applying to the universities of your choice and preparing your essays.
- Pay attention to all college materials sent to you from the colleges of your choice, specifically, important dates and required documents; and be sure to get view books and application forms. Check out financial aid/scholarship programs for the colleges you are considering.
- Check your mail for letters of acceptance and be sure to reply promptly with the information requested.
- Meet with your guidance counselor to review the colleges that you have chosen and make sure they are suitable for you.
- Make a list of the requirements as well as the deadlines for each school to which you will be applying (applications, fees, ACT/PSAT scores, recommendations, transcripts and essays).
- Fill out and submit scholarship applications. Meet deadlines.
- Complete all necessary financial aid forms. Be sure to complete and submit the Free Application for Student Aid – FAFSA. Your guidance counselor can assist you with this procedure.
- Begin visiting the colleges of your choice.
- Update your resume.