

**SOUTHWEST TENNESSEE COMMUNITY COLLEGE****SUBJECT:** College Committee Appointments**EFFECTIVE DATE:** 2000 Fall Semester/Revised: July 1, 2003

Southwest Tennessee Community College recognizes the importance of representative participation by students, faculty and staff in institutional activities that affect them. Therefore, in accordance with the provisions set forth below, the President shall appoint students, faculty and staff to serve as members of College committees.

Standing Committees

Standing committees are defined as permanent committees intended to address broad, designated subjects and continue from year to year. The President shall appoint a minimum of one student, one faculty member and one staff member to serve on standing committees. Faculty and staff committee member appointment shall be made for a two-year term. The student committee member appointed shall serve for a one-year term. The President's appointments shall be based on recommendations by the faculty, staff, administrators and students. The President shall request recommendations in August of each year to be submitted to the President by September 15. Committee appointments for the upcoming academic year will be announced by October 31.

All student committee members must be enrolled at least one-half time in a good standing at the time and during their term of their appointment. In the event of a vacancy during the term, the President may appoint a successor.

Ad Hoc Committee

Ad Hoc Committees are defined as temporary committees or taskforces that address specific subjects for only the time necessary to achieve intended results. Ad Hoc Committee members will be appointed by the President of the College.

**Source of Policy:** President**Related Policy:** \_\_\_\_\_**Approved:** \_\_\_\_\_  
**President****Responsible****Administrator:** President**TBR Policy Reference:** N/A**TBR Guideline Reference:** N/A**Date:** May 31, 2003