

**SOUTHWEST TENNESSEE COMMUNITY COLLEGE****SUBJECT: Degree and Certificate Requirements****EFFECTIVE DATE: July 1, 2000; Revised September 4, 2013**

Southwest Tennessee Community College (Southwest) is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to offer the Associate Degree and Certificates of Credit. Before such a degree can be conferred or certificate awarded, however, the student must meet the minimum requirements set forth below.

**I. Associate Degrees**

Southwest offers the Associate of Arts (A.A.), Associate of Science (A.S.), Associate of Science in Teaching (A.S.T.) and Associate of Applied Science (A.A.S.) degrees. To earn an associate degree, a student must:

- A. Be admitted to Degree Admission status.
- B. Satisfy all Admission requirements.
- C. Earn a minimum of 60 semester hours of credit. The maximum number of transfer credits including alternative forms of credit acceptable towards a student's academic program is two-thirds (2/3) of the program's required credits.
- D. Satisfy all the requirements of an A.A., A.S. or A.S.T. degree area of emphasis or those of a specific A.A.S. degree major as defined in the College Catalog.
- E. Successfully complete all minimum degree requirements as specified for the degree by the Tennessee Board of Regents policy.
- F. Satisfactorily complete six (6) hours of a single foreign language for an A.A. degree.
- G. Have a minimum Overall GPA of 2.0.
- H. Be free of debt to the College.
- I. Be approved by the faculty in the area offering the selected degree.
- J. File the appropriate Application for Graduation form with the Records Office.
- K. Take the required graduation examination and authorize release of scores to the College. No minimum score or level of achievement is required for graduation and the individual student scores will be treated confidentially.

## II. Academic Certificate of Credit

Southwest offers the Academic Certificate of Credit in various fields of study. To earn such a certificate, a student must:

- A. Be admitted to Degree Admission status.
- B. Satisfy all Admission requirements.
- C. Earn the minimum number of required semester hours of credit. The maximum number of transfer credits including alternative forms of credit acceptable towards a student's academic program is two-thirds (2/3) of the program's required credits.
- D. Satisfy all the requirements specified for the particular certificate in the College Catalog.
- E. Have a minimum Overall GPA of 2.0.
- F. Be debt free to the College.
- G. Be approved by the faculty offering the certificate.
- H. File the appropriate Application for Graduation form with the Records Office.

## III. Technical Certificate of Credit

Southwest offers the Technical Certificate of Credit in a number of fields of applied study. To earn such a certificate, a student must:

- A. Be admitted to a technical certificate program.
- B. Satisfy all Admission requirements
- C. Earn the minimum number of required semester hours of credit. The maximum number of transfer credits including alternative forms of credit acceptable towards a student's academic program is two-thirds (2/3) of the program's required credits.
- D. Satisfy all the requirements specified for the particular Technical Certificate of Credit in the College Catalog.
- E. Have a minimum Overall GPA of 2.0
- F. Be free of debt to the College.
- G. Be approved by the faculty offering the certificate.
- H. File the appropriate Application for Graduation form with the Records Office.

- I. Take the required graduation examination and authorize release of scores to the College. No minimum score or level of achievement is required for graduation and the individual student scores will be treated confidentially.

Source: Provost/Exe VP for Academic Affairs: 7-1-00; Revised 9-4-13