

SOUTHWEST TENNESSEE COMMUNITY COLLEGE**SUBJECT: Oral and Written English Proficiency****EFFECTIVE DATE: 2002 Summer Semester**

The Tennessee Board of Regents requires Southwest Tennessee Community College to assess the English proficiency of all candidates for faculty positions, including part-time and adjunct faculty, to determine their adequacy for the direct instruction of students.

Minimum criteria for evaluation of English proficiency are: 1) an ability to speak and write English clearly, 2) an ability to understand written and spoken English, and 3) an ability to communicate effectively in an academic environment (for example, previous successful employment in an academic institution.) The department chair will certify the candidate's English proficiency through the following ways:

1. The interview process (A teaching demonstration may be a part of this process)
2. A holistic writing activity administered by the department chair or his/her designee

Verification of the faculty's oral and written proficiency will become a part of the individual's personnel folder.

Source of Policy: Academic Affairs**Related Policy: 5:01:00:00/20****Approved: _____
President****Responsible****Administrator: Provost/Executive Vice Provost****TBR Policy Reference: 5:02:01:03/26****TBR Guideline Reference: N/A****Date: May 1, 2002**