

SOUTHWEST TENNESSEE COMMUNITY COLLEGE

SUBJECT: **Compliance With The College and University Security Information Act of 1989**

EFFECTIVE DATE: **July 1, 2000**

Southwest Tennessee Community College, in order to comply with The College and University Security Information Act of 1989, will:

1. Report annually to the Tennessee Bureau of Investigation statistics for crimes occurring on the Southwest Tennessee Community College campus.
2. Publish and distribute a report of the crime rates reflecting each of the most recent three years. These crime rates will be based on the number of FTE students and the number of FTE employees. This report will be updated annually and on file in the Campus Police Office.
3. Notify applicants for admission to Southwest Tennessee Community College of the availability of the report of crime statistics and rates. This notice will be included on the application for admission.
4. Notify students of the availability of Southwest Tennessee Community College's security policies and procedures. This notice will be included in the College's pre-admission materials and the Student Handbook.
5. Provide to all applicants for admission or current students, UPON REQUEST, a copy of the report on crime statistics and rates and information related to the College's security policies and procedures.
6. Provide to all employees, UPON REQUEST, a copy of the report on crime statistics and rates and information related to the College's security policies and procedures.

Source of Policy: **Transition Team IV:
Student Affairs**

Related Policy: **N/A**

Approved: _____

Responsible Administrator: **Provost/Ex. V.P. for
Academic/Student Affairs**

TBR Policy Reference: **N/A**

TBR Guideline Reference: **N/A**

Date: **July 1, 2000**

7. Post public notices stating that the College's security policies and procedures are available and how the information may be obtained.
8. Because crime statistics and rate and the various College security policies and procedures are public records under the state's Open Records Act, this information will be made available, UPON REQUEST, to any citizen of the state.