

2. The following questions should be asked if the caller has made a bomb or fire threat. (See the attached checklist.)
 - a. the time the bomb will explode or the fire will be started
 - b. the location of the bomb or fire
 - c. the type of bomb
 - d. what the bomb looks like
 - e. why the caller placed the bomb or started the fire
 - f. from where is the call being made

3. Notify the Public Safety Office immediately. Telephone numbers are available in campus directories.