

SOUTHWEST

TENNESSEE COMMUNITY COLLEGE

VETERANS REQUEST FOR CERTIFICATION

OFFICE OF VETERANS AFFAIRS

Name _____
First MI Last

ID# or SSN# _____

VA File# _____ (Chapter 35 – dependents only)

Address _____ City/State/ZIP _____

Telephone _____ Southwest E-mail (username only) _____

VA EDUCATIONAL CHAPTER/PROGRAM (please mark one)

Ch 30 (GI Bill)	Ch 31 (Voc Rehab)	Ch 33 (Post 9/11)	Ch 35 (Dependent)	Ch 1606 (Reservist/Guardsman)	Ch 1607 (PL108-375)

STUDENT STATUS (please mark one)

New	Continuing	Transfer	Readmit	Transient (must provide transient letter)

ENROLLMENT INFORMATION

Degree/Major/Certificate _____ Term/Year _____

PLEASE CIRCLE YES OR NO

Online courses	ROPD courses	Hybrid courses	7-week courses	Repeating courses	Degree/ Major change	Graduating	Active duty	VA Hold agreement*	Out-of-state tuition
Yes - No	Yes - No	Yes - No	Yes - No	Yes - No	Yes - No	Yes - No	Yes - No	Yes - No	Yes - No

*If you do not intend to pay your fees during the fee payment deadline or for Ch 33 - Post 9/11 recipients, if VA has not remitted payment to the college on your behalf, you must sign a "Veterans Hold Agreement" or your classes could be purged from the system.

IMPORTANT: I accept liability and assume responsibility for overpayments that result from my failure to officially notify the Office of Veterans Affairs at Southwest Tennessee Community College of any class schedule changes or enrollment information. I understand that Remedial/Developmental courses cannot be certified for VA pay when taken online or as a hybrid course. I also understand that VA does not pay for repeated courses in which a passing grade was earned, including courses taken and passed without the use of VA educational benefits. I understand that courses must be applicable towards my degree/major in order to be certified for VA pay. I understand that it is my responsibility to complete a "Veterans Request for Certification" and/or "VA Hold Agreement" form(s) each semester that I intend to utilize VA educational benefits. For Ch 33 – Post 9/11 recipients, I understand that VA does not pay for the incurred International Education Fee. All students must be degree seeking or in a transient student status for certification purposes.

I acknowledge that I have read and understand the terms of this certification request.

Signature _____ Date _____

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