

# PLANNING CALENDAR 1

## ANNUAL SCHEDULES AND CYCLES

### Undergraduate Program Review Schedule

#### 2008-09

|                                       |                |
|---------------------------------------|----------------|
| Automotive Service Technology (AAS)   | Academic Audit |
| Biotechnology (AAS)                   | Academic Audit |
| Electronic Technology (AAS)           | Academic Audit |
| Graphic Arts Technology (AAS)         | Academic Audit |
| Home Manager (TC)                     | Academic Audit |
| Laboratory Phlebotomy Technician (TC) | Program Review |
| Occupational & Environ Health (TC)    | Academic Audit |
| University Parallel (AA, AS)          | Academic Audit |

#### 2009-10

|                                       |                |
|---------------------------------------|----------------|
| Landscape Management (TC)             | Academic Audit |
| Turfgrass Management (TC)             | Academic Audit |
| Landscape & Turfgrass Mgmt (AAS)      | Academic Audit |
| Architecture/Constr Fundamentals (TC) | Academic Audit |
| Quality Assurance (TC)                | Academic Audit |
| Industrial Computer Fundamentals (TC) | Academic Audit |
| Mechanical/Manufacturing CAD (TC)     | Academic Audit |
| Information Technology (AAS)          | Academic Audit |

### Program Review Cycle

|          |   |
|----------|---|
| Jan      | Form Self Study team, initiate self study                   |
| Feb      | Send Self Study Chair to TBR Academic Auditor training      |
| April    | Send Self Study Chair on Academic Audit site visit          |
| May      | Submit self-study rough draft to Provost, Assessment Office |
| Sept     | Recommend program reviewers to Assessment Office, TBR       |
| Sept     | Review self study draft, initiate needed improvements       |
| Sept-Dec | Continue self study and complete entire report              |
| Dec      | Submit self study report to Assessment Office               |
| Jan      | Finalize self study report, submit to TBR                   |
| Mar-Apr  | Host site visit   |
| May      | Compile reviewer reports, submit to Assessment Office       |

## **Promotion and Tenure Cycle**

|      |            |
|------|------------|
| Sept | Step 1.... |
| Nov  | Step 2...  |
| Jan  | Step 3...  |
| Mar  | Step 4...  |
| Apr  | Step 5...  |
| May  | Step 6...  |
| June | Step 7...  |

## **Strategic Planning Cycle**

|          |   |
|----------|---|
| July     | Initiate actions to achieve designated benchmarks         |
| July     | Ensure that strategic initiatives are included in IE plan |
| Jan, Apr | Record initial results in IE report                       |
| July     | Record final results in IE report, Strategic Plan report  |

## **Performance Funding Cycle**

|         |   |
|---------|---|
| July    | Initiate actions to achieve designated benchmarks                   |
| July    | Ensure that Performance Funding initiatives are included in IE plan |
| Jan-Jun | Record results in IE and PF reports                                 |