

## APPEAL TO REINSTATE TENNESSEE FORM

TN Promise

TELS/HOPE

PRINT Name \_\_\_\_\_ SSN (last four digits) \_\_\_\_\_ Banner ID \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

Cell Phone \_\_\_\_\_ Home Telephone \_\_\_\_\_

E-mail Address \_\_\_\_\_@southwest.tn.edu

An appeal to reinstate is necessary because:

- Without prior approval, I withdrew/dropped one or more classes during my last term of attendance which resulted in a change of enrollment status.
- I withdrew/dropped all classes but did not return the next term, as required.
- Failure to meet the verification deadline (TN Promise only)
- Failure to enroll in the required term after my high school graduation or GED test

At least one of the following forms of documentation MUST be provided with this form. YOUR REQUEST WILL BE DENIED IF DOCUMENTATION IS NOT ATTACHED.

1. A statement verifying an obligation to fulfill a religious commitment expected of all students of that faith from the appropriate authority
2. Documentation verifying extraordinary circumstances beyond the student's control where continued attendance by the student creates a substantial hardship
3. Statement for medical or personal reasons such as illness, illness or death of immediate family member (includes dates on letterhead)
4. Documentation verifying you, your spouse, your child, your father, or your mother was called to Active Military Duty during the school term
5. Statement verifying extreme financial hardship of the student or student's family

**Please attach a written explanation describing in detail your situation.**

A student who is denied an appeal by the IRP located at an eligible postsecondary institution may appeal to TSAC. The student shall submit an appeal to TSAC within forty-five (45) calendar days from the date on the decision letter from the IRP. A copy of the decision letter from the IRP is required by TSAC. Contact the Tennessee Educational Lottery Scholarship Award Appeals panel at 1 (800) 342-1663.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Approved

Denied

\_\_\_\_\_  
Chair, Southwest IRP Committee

\_\_\_\_\_  
Date