

# SOUTHWEST

## TENNESSEE COMMUNITY COLLEGE

P.O. Box 780 • Memphis, TN 38101-0780 • (901) 333-5000 • [www.southwest.tn.edu](http://www.southwest.tn.edu)

### OFFICE OF ADVISING AND CAREER SERVICES

#### COURSE APPROVAL FORM FOR TRANSIENT STUDENT

\*Student Name:  \* Southwest ID:

\*Date of Birth:  eMail:

Contact Phone:

\*Term Approved:  Summer   Fall   Spring

*This form must be submitted by the Advisor at the student's Home school to Southwest Tennessee Community College (Host school). Student should request official transcripts of coursework completed at Southwest immediately upon completion of work to receive transfer credit at their Home institution.*

#### COURSES APPROVED FOR ENROLLMENT

Southwest Course (Host Institution)		Home Institution Course Equivalent	
Course Name and Number	CRN	Course Name and Number	CRN

I understand that approval of this request is effective only for the period indicated above.

\*Student Signature:  Date:

\*Home Advisor Signature:  Date:

\*Home Advisor email:

\* Home Institution:

#### \*Required Field

Completed and signed form must be emailed to [register@southwest.tn.edu](mailto:register@southwest.tn.edu)

**Macon Cove Campus • Union Avenue Campus • Fayette Site • Gill Center • Maxine A. Smith Center • Millington Center • Whitehaven Center**

Southwest Tennessee Community College, a Tennessee Board of Regents institution, is an affirmative action/equal opportunity college.