

Southwest Tennessee Community College
August 2024 - December 2025 Budget Timeline

August 2024

8/30/2024 FY2025-2026 THEC State Appropriation Request due to TBR

September 2024

9/16/2024 Divisions Receive Budget Information and Guidelines for FY2025 Revised Budget Process
 9/19/2024 TBR Quarterly Board Meeting
 9/25/2024 TBR Issues FY2025 Revised Budget Guidelines Approximate

October 2024

10/4/2024 Divisional Leaders Submit Budget Adjustment Requests for FY2025 Revised Budget
 10/11/2024 Financial Planning Review of Organizational Chart to be incorporated into the FY2025 Revised Budget
 10/18/2024 Draft FY2025 Revised Budget Complete for Senior Leadership Review and Prioritization
 10/22/2024 Dr. Hall Reviews and Approves FY2025 Revised Budget
 10/25/2024 FY2025 Revised Budget Submitted to TBR Approximate

December 2024

12/10/2024 TBR Quarterly Board Meeting October Budget is Approved
 12/15/2024 Department's Submit FY2025-2026 Incidental Fee Requests for TBR Approval

January 2025

January Senior Leadership Establish FY2025-2026 Planning Priorities
 1/17/2025 FY2025-2026 Incidental Fee Request from TBR Approximate
1/20/2025 Divisions Receive Budget Information and Guidelines for FY2025-2026 Proposed Budget Process
1/27/2025 Divisional Budget Meetings for FY2025-2026 Proposed Budget Discuss planning priorities, budget guidelines and answer questions

February 2025

2/5/2025 Governor's State of the State Address Approximate
2/24/2025 FY2025-2026 Revenue Forecast Submitted to Senior Leadership & Divisional Leaders for Review Used to determine reallocations and/or reductions

March 2025

3/7/2025 Divisional Leaders Submit Position Change Requests and Operational Spending Plans for FY2025-2026
 3/7/2025 Plant Fund Budget Schedules/Recommendations for FY2025-2026 are Finalized
3/21/2025 FY2025-2026 Draft Proposed Budget Complete for Senior Leadership Review and Prioritization
 3/27/2025 TBR Quarterly Board Meeting Incidental Fee Requests Approved - Approximate

April 2025

4/4/2025 FY2025-2026 Organizational and Position Staffing Changes due
 4/5/2025 TBR Issues FY2025-2026 Proposed Budget Guidelines Approximate
4/11/2025 Senior Leadership Finalizes FY2025-2026 Proposed Budget Decisions
 4/18/2025 Financial Planning Review of Organizational Chart to be incorporated in the FY2025-2026 Proposed Budget

May 2025

5/1/2025 Dr. Hall Reviews and Approves FY2025-2026 Proposed Budget
 5/2/2025 FY2025-2026 Proposed Budget Submitted to TBR for Approval Approximate

June 2025

6/13/2025 TBR Quarterly Board Meeting Proposed Budget & Tuition Increases Approved - Approximate

July 2025

7/1/2025 FY2025-2026 Proposed Budget Uploaded into Banner

August 2025

8/30/2025 FY2026-2027 THEC State Appropriation Request due to TBR

September 2025

9/15/2025 Divisions Receive Budget Information and Guidelines for FY2026 Revised Budget Process
 9/25/2025 TBR Issues FY2026 Revised Budget Guidelines Approximate

October 2025

10/3/2025 Divisional Leaders Submit Budget Adjustment Requests for FY2026 Revised Budget
 10/21/2025 Dr. Hall Reviews and Approves FY2026 Revised Budget
 10/24/2025 FY2026 Revised Budget Submitted to TBR Approximate
 10/10/2025 TBR Quarterly Board Meeting October Budget is Approved - Approximate

December 2025

12/15/2025 Department's Submit FY2026-2027 Incidental Fee Requests for TBR Approval