

Southwest Tennessee Community College
August 2025 - September 2026 Budget Timeline

August 2025

8/30/25 FY2026-2027 THEC State Appropriation Request due to TBR

September 2025

9/18/25 TBR Quarterly Board Meeting

9/19/25 Divisions Receive Budget Information and Guidelines for FY2026 Revised Budget Process

9/25/25 TBR Issues FY2026 Revised Budget Guidelines Approximate

October 2025

10/8/25 Divisional Leaders Submit Budget Adjustment Requests for FY2026 Revised Budget

10/8/25 FY2026 Organizational and Position Staffing Changes due including revised Org Chart

10/15/24 Human Resources Complete the Review of Organizational Chart to be incorporated into the FY2025 Revised Budget

10/17/25 Draft FY2025 Revised Budget Complete for Senior Leadership Review and Prioritization

10/21/25 Dr. Hall and Senior Leadership Team Reviews FY2026 Revised Budget; Dr. Hall Approves Revised Budget

10/27/25 FY2026 Revised Budget Submitted to TBR Approximate

November 2025

11/20/25 Department's Submit FY2026-2027 Incidental Fee Requests for TBR Approval

December 2025

12/9/25 TBR Quarterly Board Meeting

October Budget is Approved

January 2026

1/16/26 FY2025-2026 Incidental Fee Request to TBR

Approximate

Jan/early Governor's State of the State Address

Approximate

February 2026

2/3/26 Divisions Receive Budget Information and Guidelines for FY2025-2026 Proposed Budget Process

2/3/26 Divisional Budget Meetings for FY2025-2026 Proposed Budget

2/24/26 FY2025-2026 Revenue Forecast Submitted to Senior Leadership & Divisional Leaders for Review

Discuss planning priorities, budget guidelines and answer questions
Used to determine reallocations and/or reductions

March 2026

3/3/26 Divisional Leaders Submit Position Change Requests and Operational Spending Plans for FY2026-2027

3/3/26 FY2026-2027 Organizational and Position Staffing Changes due to HR including revised Org Chart
3/3/26 Plant Fund Budget Schedules/Recommendations for FY2025-2026 are Finalized
3/17/26 FY2026-2027 Draft Proposed Budget Complete for PBC & Senior Leadership Review and Prioritization
3/24/26 Planning and Budget Council (PBC) Consider Budget Requests
3/27/25 TBR Quarterly Board Meeting
3/31/26 Vice Presidents approve budget recommendation to President

Incidental Fee Requests & Tuition Increases Approved - Approximate

April 2026

Early April TBR Issues FY2025-2026 Proposed Budget Guidelines
4/7/26 Senior Leadership Finalizes FY2025-2026 Proposed Budget Decisions
4/29/26 Dr. Hall Reviews and Approves FY2026-2027 Proposed Budget

Approximate

May 2026

5/4/26 FY2026-2027 Proposed Budget Submitted to TBR for Approval

Approximate

June 2026

6/12/26 TBR Quarterly Board Meeting

Proposed Budget - Approximate

July 2026

7/1/26 FY2025-2026 Proposed Budget Uploaded into Banner

August 2026

8/28/26 FY2026-2027 THEC State Appropriation Request due to TBR