

NOTICE: IRS FORM 1095-C AVAILABILITY

A new law signed on December 23, 2024, changes how employers distribute IRS Form 1095-C. To streamline the process, there is no longer a requirement to send the form to every employee, instead employers are asked to post a notice informing employees they can request a 1095-C form if desired. This is that notice.

What is Form 1095-C?

Form 1095-C provides details about the health coverage offered to you by your employer. Form 1095-C is not attached to your tax return but rather should be kept with your tax records.

Summary

Instead of automatically mailing Form 1095-C to employees, we will now provide it electronically to all active employees as normal and we will provide a paper copy upon request.

Request Process:

This form is **not** required to file your taxes, but you should keep it for your records. If you would like a copy, you can request one.

To request a copy of Form 1095-C, please send your request by email to payrollservices@tbr.edu or HR at your institution. Include your name, employee ID number, a phone number or email address where you can be reached, confirm your mailing address, and state that you want a 1095-C form mailed to you.

Your request will be fulfilled within 30 days of the request.