

**Faculty Senate Meeting
Southwest Tennessee Community College
Macon Cove Campus, Hospitality Room
January 12, 2004 Minutes**

A. Call to Order and Roll Call

The Senate was called to order at 11:00 A.M., January 12..

The following Senators were present for roll call:

M. Bodayla, D. Branch, L. Smith, C. McKinney, J. Redmond, G. Spencer, D. Railston, C. Heinrich, T. Blankenbeckler, B. Turner, L. Miller, S. Park, C. Crabtree, R. Schlichter, M. Cutler, C. Wagner, M. Beloate, J. Pritchard, L. Gatewood, M. Pratt, T. McColgan, B. Drake, L. Regan, L. Pope (and S. Haley).

The following Senators were absent for roll call:

M. Moses, D. Brace, G. Foon.

The following Senators submitted a proxy:

none

B. Reading and Approval of Minutes

The December minutes were approved as read.

C. Reports from Senate Officers and Senate Committees

1. Senate Executive Committee

- a. Senate Committee Liaison (L. Miller)
- b. Curriculum Committee Liaison (C. McKinney)
- c. Scholarship Committee Liaison (L. Smith)

2. Academic Matters Committee (Dunn)

L. Miller reported that the committee recommended no changes in the time between classes unless there is more evidence to justify such changes. The Senate accepted the committee report. J. Pritchard stated that this is not what is best for students on the Union Avenue campus.

3. Grade Appeals Committee (Shaw)

No report

4. Faculty Handbook Committee (D. Smith)

S. Park presented the changes to the handbook which were recommended by the committee. The Senate accepted the report.

5. Faculty Development and Evaluation Committee (Singleton)

No report..

6. Faculty Welfare Committee

No report.

The following are College Standing Committees with Specific Senate relationships:

7. Curriculum Committee

No report

8. Promotion and Tenure Committee

No report

9. Readmission Appeals Committee

No report

D. Unfinished Business

1. Part-time Faculty Concerns

The SEC recommended that the Senate constitution not be changed and that adjuncts should report matters of concern to the Senate representative from that department.

2. Concerns Over Limited Time Between Classes

The Academic Affairs Committee recommended no change at this time (see report above).

3. Justification of Promotion and Tenure Vote Concerns

S. Haley reported that he had checked into the matter of some department heads requiring justification of a

Nay note for Promotion and Tenure. Dr. Miller responded that there is no policy, but that she would support a department head in this matter.

E. New Business

1. SACS Quality Enhancement Plan – J. Friedlander
J. Friedlander attended the Senate meeting to answer questions about the QEP.
2. S Haley reported that he is encouraged by his conversations with Dr. Dhingra, and it looks as though we are finally going to get some money. He also reported the the President is formulating policy which will go along with the recommendations of the 12-month Contract Committee. There will be no change in the summer school policy for 9-month faculty. The 1/32 rule will apply.
3. Concerns About Inconsistency in Duty Days
The Senate decided not to address this matter.
4. Concerns About Calendar
R. Schlichter mentioned that spring break does not match the city or county break, and that this will cause an increase in absenteeism. S. Haley replied that the calendar is mandated by TBA and while there is some deviation from a common calendar now, there should not be next year.
5. Compensation Committee
L. Smith reported that the committee’s goal is to bring salaries to the midpoint on the salary equity study. Faculty members on the committee are L. Smith, P. Nozinich, S. Haley, B. Rosenberg, and P. Foley.
6. Concerns About Office Hours for Overloads
T. Blankenbeckler asked if there is any policy regarding additional office hours for overloads. S. Haley will check into the matter.

F. Adjournment

The Senate moved to adjourn at 11:27 A.M. The next Senate meeting will be February 2 at the Union Avenue campus.

Southwest Senators and Senate Committees

February Roll Sheet

2003-2004 Senate

President: Steve Haley shaley 5635

Division Senators:

Division Senators of Liberal Studies and Education - Five Seats.

Roll

(Developmental Studies, Education, Fine Arts/Language and Literature, Social and Behavioral Science/Criminal Justice)

Mary Ann Bodayla (2yrs)	mbodayla	Social Behav. Sci./Crim. Just.	5197_____
Doug Branch (2yrs)	dbranch	Fine Arts/Lang. and Lit.	4483_____
Lilliette Smith (2yrs)	ljsmith	Social Behav. Sci./Crim. Just.	4125_____
Clark McKinney (1yr)	cmckinney	Social Behav. Sci./Crim. Just.	4574_____
Mark Moses (1yr)	mmoses	Developmental Studies	4434_____

Division Senators of Business, Career Studies and Technology - Five Seats.

(Accountancy/Office Adm./Career Studies, Business Adm. and Paralegal Studies, Information Tech/Graphic Arts, Engineering Tech., Industrial and Environ. Tech.)

Jerry Redmond (2yrs)	jredmond	Information Tech., Graph. Arts.	4410_____
Gary Spencer (2yrs)	gspencer	Engineering Tech.	4404_____
Dale Railston (2yrs)	drailston	Indus & Environ Technologies	4152_____
Carl Heinrich (1yr)	cheinrich	Engineering Technologies	4152_____
Todd Blankenbeckler (1yr)	tblankenbeck	Information Tech., Graph. Arts	4677_____

Division Senators of Math, Natural Sciences, & Health Sciences - Four Seats.

(Nursing, Mathematics, Natural Sciences, Allied Health)

Bill Turner (2yr)	wturner	Mathematics	6023_____
David Brace (2yr)	dbrace	Allied Health	5405_____
Gerald Foon (1yr)	gfoon	Allied Health	5412_____
Lynda Miller (1yr)	lmiller	Natural Sciences	4447_____

Department Senators:

Division: Business, Career Studies & Tech.

Departments:

- a. Accountancy, Office Admin. & Career Studies
- b. Administration & Paralegal Studies
- c. Info. Tech. & Graphic Arts Tech.
- d. Engineering Technologies
- e. Indus & Environ Technologies

Sheridan Park (2yr)	spark	Accountancy/ Office Adm.	4682_____
Cristy Crabtree (2yr)	ccrabtree	Business Adm. and Paralegal St.	4668_____
Roger Schlichter(1r)	rschlichter	Information Tech./Graphic Arts	4144_____
Max Cutler (2yr)	mcutler	Engineering Tech.	4166_____
Carl Wagner (2yr)	cwagner	Industrial and Environ. Tech.	4160_____

Division: Liberal Studies & Education

Departments:

- a. Developmental Studies
- b. Fine Arts, Languages, and Literature
- c. Education
- d. Social & Behavioral Science/ Criminal Justice

Mickey Beloate (1yr)	mbeloate	Developmental Studies	6015_____
John Pritchard (1yr)	jpritchard	Fine Arts/Language and Literature	5645_____
Lafayette Gatewood (1yr)	lgatewood	Education.	5147_____
Mary Pratt (1yr)	mpratt	Social Behav. Sci./Crim. Just	6056_____

Division: Math, Natural Sciences & Health Sciences

Departments:

- a. Mathematics
- b. Natural Sciences
- c. Nursing
- d. Allied Health

Tamara McColgan (2yr)	tmccolgan	Mathematics	5530_____
Bob Drake(2yr)	bdrake	Natural Sciences	4501_____
Loretta Regan (2yr)	lregan	Nursing	5447_____
Linda Pope (1yr)	lpope	Allied Health	5056_____

- Senators are exempt from serving on other standing committees.

Membership of Faculty Senate Committees for 2003-2004

ACADEMIC MATTERS: Sarah Dunn (**Chair**), Carl Swoboda, Patsy Fancher, Ron Gephart, Leslie Peeples, Sarah Warrington, Clarence Christian, Lillie M. Jackson, Pat Keene

GRADE APPEALS: Sandy Shaw (**Chair**), Mary Vines, Virginia Melvin, Steve Katz, Sharron Smith, Larry Butts, Dewey Syker, Karen Webb (**alternate**).

FACULTY HANDBOOK: Victoria Gray, Tracy Freeman, Tracy Rusco, Douglas Smith (**Chair**), Phyllis Porter, Dagny Wright, Pat Foley

FACULTY DEVELOPMENT AND EVALUATION: Linda Lipinski (**Assist. Chair**), Georgia Whaley, Darius Wilson, Jane Santi, Vicki Robertson (**Chair**), Mary Pratt, Thurston Shrader, Janice Van Dyke, Donna Toole, Kathy Singleton, Evelyn Little;

FACULTY WELFARE: Clementee Whaley, Clair Berry, Vava Cook, Sam Chang, Carol Gazik, Sarah Dunn, Lois Washington, Don Thomas, Robert Tate, Liz Lawrence, Bridgett Smith, Rita Springer, Robert E. Whaley, Twyla Waters, Lee Smart

(AD HOC) SENATE SCHOLARSHIP COMMITTEE : to be appointed;

ELECTION COMMITTEE: to be appointed;

The following are College Standing Committees with specific Senate Relationships: (See Constitution.)

CURRICULUM COMMITTEE: liaison to be appointed;

PROMOTION AND TENURE COMMITTEE: Lafayette Gatewood, Penny Mays, Leslie Peeples, Steve Katz, Louis Moses, Mike Wright, and Harry Nichols.

READMISSION APPEALS: to be appointed;