

**Faculty Senate Meeting  
Southwest Tennessee Community College  
Faculty Lounge Union Campus 3 p.m.  
Minutes**

March 16, 2006

A. Call to Order and Roll Call

The meeting was called to order at 3:00 p.m. on March 16, 2006 by S. Haley, President.

The following Senators were present for roll call:

S. Haley, M. Bodayla, L. Smith, V. Cook, J. Steward, S. Dunn, L. Smart, B. Turner, D. Smith, L. Pope, R. Magtoto, L. Peeples, J. Pritchard, T. Campbell, C. McKinney, L. Regan, D. Boland

The following Senators presented proxies:

D. Branch, V. Gray, R. Schlichter, L. Jones, T. McColgan, B. Drake was represented by Tabitha Hughes.

The following Senators were on leave:

J. Redmond, C. Vineyard

The following Senators were absent:

G. Spencer, C. Wagner, M. Beloate

B. Reading and Approval of Minutes

The minutes were approved as written.

C. Reports from Senate Officers and Senate Committees

1. Senate Executive Committee

No report

2. Academic Matters Committee (Dunn)

No report

3. Grade Appeals Committee (Fuller)

No report

4. Faculty Handbook Committee (Gray)

No report

5. Faculty Development and Evaluation Committee (Waters)

No report

6. Faculty Welfare Committee (Berry)

S. Haley indicated that he has asked the committee for a final report, but there is no response yet.

7. Senate Scholarship Committee (Smith)  
No report
8. Ad Hoc Committees
  - a. Merit Pay Committee – (McColgan)  
No report

The following are College Standing Committees with specific Senate relationships:

9. Curriculum Committee (Boswell)  
No report
10. Promotion and Tenure Committee  
No report
11. Readmission Appeals Committee  
No report
12. Zero Based Budget Committee – (Smart)  
No report

D. Unfinished Business

1. Evaluation Tool for Department Heads – S. Haley  
S. Haley reported that Dr. Miller stated that we will now use a new tool to evaluate Administration. The tool sent forward by the Senate to evaluate Department Heads will not be used. The Academic Leadership Feedback Survey (ALFS) will be the instrument used. Evaluation will be college wide. Dr. Bassett has been given the task of finalizing the instrument.
2. Follett Bookstore Issues – S. Haley  
S. Haley indicated that there is no update. Senators were asked if there are still problems with the bookstore. Several Senators indicated that the problems are still present, but seem a little better than in the past.
3. Spam Mail Issues – S. Dunn  
S. Dunn reported that she asked Clay Hancock two questions. Question 1: Is there anyway that faculty can have access to sites that may be blocked without submitting a request for review? Answer: Yes, people can be put into a group that will allow them access to a blocked site. When that person hits the site, it will ask for their username and password and allow them access to the site.

Question 2: Is there anyway that faculty can be exempt from Light Speed? Answer: No, a person can not be exempt from Light Speed.

S. Dunn will send another email if there are additional questions to be answered. D. Boland wanted to know why we can only block 180 names per person through Light Speed?

4. Student Discipline Issues – S. Haley  
S. Haley indicated that he has placed a call to P. Worthy and is waiting on an answer to this issue.
5. New Parking Lot  
No response has been received about the new parking lot on Union and the request to enforce parking regulations. There are still students parking in this lot, but it does seem to be a little better.
6. Senate Elections – L. Smith  
L. Smith reported the election began on March 14 and will last until March 22, 2006. The reason for the extension is because several faculty members have experienced difficulties with the ballot code; consequently, we are working with Lisa Henriksen to correct the problem. Also some faculty are not receiving emails from L. Smith due to technical issues. This also needs to be corrected. The new department representatives already elected for next year are:
  - Steve Haley – Social/Behavioral Sciences and Criminal Justice
  - Toni Campbell – Education
  - Yvonne Jones – Fine Arts/Language and Literature
  - Mickey Beloate – Developmental Studies
  - Joyce Johnson – Natural Sciences
  - Delores Boland – Allied Health

L. Smith reported that C. McKinney is the candidate for Faculty Senate President. Division Senators are being elected now.
7. Faculty Awards – L. Peeples  
L. Peeples reported that Dr. Shotwell will be in charge of collecting applications from faculty and selecting a committee to review the applications and select winners. A letter will be mailed to all faculty shortly about applying for the Faculty Awards. Current dates for this year must be checked before the letter can be sent. M. Bodayla and S. Haley emphasized the importance of getting this process started and coordinated with the STCC Award Committee.

8. Security Issues – L. Smith  
L. Smith indicated that the hedges near the Fulton building at Macon have been removed and a thank you note has been sent to Mr. Nat Parker.
9. Loading zones – L. Smith  
L. Smith indicated that a memo was received from Bobby Griggs regarding parking enforcement and loading zone enforcement. The memo indicated the following:  
Students are issued citations for parking in restricted areas not only in Fulton employee parking lot and the lake parking areas, as well as employee parking areas, to include visitor parking on campus.

As soon as the loading zone signs are delivered one will be posted in the Nabors driveway and two signs on the south side of Thornton building.

E. New Business

1. Other Issues

Summer school. S. Haley indicated that according to Dr. Miller summer school this year is probably o.k. Faculty could teach two classes.

2. Next meeting date

The next meeting of the Faculty Senate will be April 4<sup>th</sup> at 3 p.m. in the Hospitality Lounge on the Macon Campus. New Senators and Senators rotating off the Senate will meet together.

F. Adjournment

The meeting was adjourned at 3:35 p.m.

\*Senate Sharepoint Web Site: <http://internal.southwest.tn.edu/fac-senate/>

**2005-2006 Senate**

President: Steve Haley shaley 5635 \_\_x\_\_

**Division Senators:**

**Division Senators of Liberal Studies and Education - Five Seats.** Roll

(Developmental Studies, Education, Fine Arts/Language and Literature, Social and Behavioral Science/Criminal Justice)

Mary Ann Bodayla (2yrs)	mbodayla	Social Behav. Sci./Crim. Just.	5197__x__
Doug Branch (2yrs)	dbranch	Fine Arts/Lang. and Lit.	4483_Proxy_
Lilliette Smith (2yrs)	ljsmith	Social Behav. Sci./Crim. Just.	4125__x__
Vava Cook (1yr)	vcook	Education	4648__x__

Victoria Gray (1yr)	vgray	Social Behav. Sci./Crim. Just.	4678_Proxy_
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**Division Senators of Business, Career Studies and Technology - Five Seats.**

(Accountancy/Office Adm./Career Studies, Business Adm. and Paralegal Studies, Information Tech/Graphic Arts, Engineering Tech., Industrial and Environ. Tech.)

Jerry Redmond (2yrs)	jredmond	Information Tech., Graph. Arts.	4410 __Leave_
Gary Spencer (2yrs)	gspencer	Engineering Tech.	4404 __ab__
Jeffrey Steward (2yrs)	jstewart	Indus & Environ Technologies	4665 __x__
Sarah Dunn (1yr)	sdunn	Information Tech., Programming	4152 __x__
Lee Smart (1yr)	lsmart	Accountancy/ Office Adm.	5076 __x__

**Division Senators of Math, Natural Sciences, & Health Sciences - Four Seats.**

(Nursing, Mathematics, Natural Sciences, Allied Health)

Bill Turner (2yrs)	wturner	Mathematics	6023 __x__
Doug Smith (1yr)	dsmith	Natural Sciences	4128 __x__
Linda Pope (1yr)	lpope	Allied Health	5056 __x__
Roma Magtoto (2yrs)	rmagtoto	Nursing	5435 __x__

**Department Senators:**

**Division: Business, Career Studies & Tech.**

- a. Accountancy, Office Admin. & Career Studies
- b. Administration & Paralegal Studies
- c. Info. Tech. & Graphic Arts Tech.
- d. Engineering Technologies
- e. Indus & Environ Technologies

Leslie Peeples (2yrs)	lpeeples	Accountancy/ Office Adm.	4006 __x__
Christy Vineyard (2yrs)	ccrabtree	Business Adm. and Paralegal St.	4668_leave_
Roger Schlichter (1yr)	rschlichter	Information Tech./Graphic Arts	4144_proxy_
Lisa Jones (2yrs)	lgjones	Engineering Tech.	4983_proxy_
Carl Wagner (2yrs)	cwagner	Industrial and Environ. Tech.	4160_ab__

**Division: Liberal Studies & Education**

- a. Developmental Studies
- b. Fine Arts, Languages, and Literature
- c. Education
- d. Social & Behavioral Science/ Criminal Justice

Mickey Beloate (1yr)	mbeloate	Developmental Studies	6015 __ab__
John Pritchard (1yr)	jpritchard	Fine Arts/Language and Literature	5645 __x__
Toni Campbell (1yr)	tcampbell	Education.	5353 __x__
Clark McKinney (1yr)	cmckinney	Social Behav. Sci./Crim. Just	4574 __x__

**Division: Math, Natural Sciences & Health Sciences**

- a. Mathematics
- b. Natural Sciences
- c. Nursing
- d. Allied Health

Tamara McColgan (2yrs)	tmccolgan	Mathematics	5530_proxy_
Bob Drake (1yr)	bdrake	Natural Sciences	4501_proxy_
Loretta Regan (2yrs)	lregan	Nursing	5447 __x__
Delores Boland (1yr)	dboland	Allied Health	5542 __x__

- Senators are exempt from serving on other standing committees.

